

INTERMOUNTAIN YEARLY MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS

Minutes of the Representatives Committee Meeting held Tenth Month, Ninth, 2021

At a meeting of the IMYM Representatives Committee, held 10/9/2021 via Zoom:

Opening

Lisa Motz-Storey, Clerk, called Friends into centering worship, then reminded us of the worshipful and orderly spirit of Quaker process on Zoom. She summarized the charge laid upon the Representatives Committee: to do business between annual sessions and serve as a two-way conduit for communications between IMYM and its monthly meetings.

Recording Clerk

Minute 20211009.1: Friends approve the service of David Nachman as acting Recording Clerk.

Agenda

Friends approved an updated agenda as distributed in advance.

Zoom Video Recording

At the Clerk's request, Friends agree to allow recording of today's Zoom session for use only by the acting Recording Clerk.

Presiding Clerks' Report

Valerie Ireland, IMYM Presiding co-Clerk, offered remarks on the opportunity that the move from Ghost Ranch to Fort Lewis College afforded for reviewing the structure and customary procedures of the yearly meeting. She personally hopes we can pursue an in-person option, which will require safety protocols in place, recognizing that Friends need—at a minimum—the chance for worship, worship sharing, and meals together.

Minute 20211009.2: Friends accept the remarks of the Presiding co-Clerk.

Arrangements Committee Report

David Nachman, Arrangements Committee Clerk, reported on a campus tour and discussions with the Event & Conference Services Office at Fort Lewis College (FLC). The college has reserved our dates (6/12-19/2022) on their conference calendar, and understands that we have not yet made our final decision to meet in person. FLC communication with Janie Cravens (Facilities Liaison), Leslie Stephens (Operations Coordinator) and David Nachman (Arrangements Clerk) will continue.

David also presented preliminary results of an interest survey distributed last week. As of yesterday, 111 Friends had responded, with 47 expressing eagerness for an in-person annual gathering, 25 expressing unwillingness to meet at FLC for a variety of reasons, and nearly all agreeing that their decisions (and the Clerks' final discernment) will hinge on assessing the COVID-19 risks we will face. The initial personalized survey went out to a list of 896 email addresses patched together by the Web Clerk, Tech Lead, Registrar, and Arrangements Clerk. A generic version has now been embedded on the home page of the IMYM website, and will stay open for responses until year's end. Representatives are urged to inform their local communities of the survey link, and ask Friends to provide IMYM with their thoughts about Zooming again or gathering in person.

Minute 20211009.3: Friends accept the report of the Arrangements Committee Clerk.

Treasurer & Finance Committee

On behalf of the Treasurer & Finance Committee Clerk, Sara Keeney shared a proposed revision to the form the Treasurer will use to receive requests for reimbursement of expenses. The old procedure covered reimbursement for airfare and/or personal vehicle expenses; the new form (Attachment A) gives the Treasurer latitude to make reasonable reimbursement for other forms of travel. Because the Finance Committee and Treasurer have not yet ratified the form, it was presented for further seasoning, not for

approval. The Representatives Committee affirmed its trust in the Treasurer to amend or modify the form as may be needed.

Tom Vosburg and Dave Nachman summarized Tom's proposal to provide technical support services to IMYM (Attachment B). This renewable MOU allows Tom to bill against work orders initiated and approved by the Arrangements Committee Clerk in consultation with the Presiding Clerks and Representatives Committee Clerk, and is capped at \$16,000 for the 12-month period beginning with approval by the Representatives Committee and signature by the Treasurer. To begin, Tom will take on many of the tasks currently assigned to the Web Clerk, Recording Clerk, Communications Assistant, and Historian/Archivist, assist with training the new Registrar, and guide the Clerks team in a tech needs assessment.

Minute 20211009.4: Friends welcome Tom's willingness to serve IMYM in a technical support role. We authorize the Treasurer to execute a memorandum of understanding and to make payments not to exceed \$16,000 this year.

Sara also reminded Friends that the yearly meeting's fiscal year ended on 9/30. The Treasurer will soon distribute the annual financial report and a budget proposal for FY 2023, to be considered by the Representatives Committee at its next meeting thereafter.

Nominating Committee

Nancy Rice, Clerk, presented a report for the Nominating Committee (Attachment C). Discussion followed. Lisa Fay Lister reminded us that the *Faith and Practice* Committee is down to three members, and is looking for additional help.

Minute 20211009.5: Friends accept the Nominating Committee's report, approving Leslie Stephens as Operations Coordinator for a two-year term and Roni Burrows as Bookstore Coordinator for a one-year (renewable) term.

Mountain Friends Camp

Eric Wright, the Mountain Friends Camp Treasurer and Board member, presented a report for the Camp (Attachment C). The protocols put into place for preventing virus transmission were successful in the Camp's shortened summer 2021 session, held in person for 22 campers and three counselors-in-training. MFC ran a deficit of \$8,159 this year, due at least in part to having held only a single weeklong session.

Minute 20211009.6: Friends accept the Mountain Friends Camp report, and extend our thoughts to MFC Director Anastacia Ebi and her whole family, including the newborn Forest Kanghai Winston Ebi.

Ongoing Issues

Lisa informed us that the Representatives Committee may settle on a topic and compose the Queries on issues of current concern, and offered several unresolved issues to spark our conversation:

Native American boarding school reconciliation—next steps await input from Paula Palmer

The focus of our land acknowledgement will change if we meet in Durango in 2022

Direct individual membership in, and affiliation of a "virtual monthly meeting" with IMYM

Effects of the pandemic on how we think about and maintain community connections. Before the pandemic, we minuted a desire to support intra-meeting visitation. Should we encourage people to visit other meetings virtually as well as in-person?

A rich discussion followed, with Friends offering perspectives from their experiences of monthly meetings challenged to uphold Quaker customs in the face of the pandemic virus. Zoom meetings have enabled people from a wide geographic area to participate—we don't want to lose those people. Why do we go to meeting, and what do we hope to experience there? Should membership in a local meeting require active in-person participation, a significant commitment of time & energy to the community, or is it enough to enjoy claiming a Quaker identity? Changes in the general society seem to have changed

the ways Friends connect and communicate. Maintaining worship in the meetinghouse keeps a door open for Friends and seekers who would not find us online. Restarting our in-person annual gathering may feel like starting a long railroad train from a stop: careful and slow. El Paso Friends, who rent space in a church for their meetings, have been stymied by the pandemic because the church leaders have not required face masks in their space. Not only our adaptations to the pandemic, but also the preference of today's youth and young adults for making personal connections online, will challenge our ways of maintaining community. If the IMYM airplane has been grounded for nearly two years, what servicing will it need to get back into flight? Our concern for preserving a community of Friends must not blind us to the need for an outward-facing ministry: homelessness, global climate change, and other urgent issues continue to require engagement by Quakers.

A dual theme emerged: What is the meaning of membership? How do we define our community?

Minute 20211009.7: Nancy Rice and Tom Vaughan agreed to serve as a working group to draft IMYM fall queries, to be submitted to Lisa Motz-Storey by 11/6/2021.

Closing

The meeting closed in worshipful silence (to meet again at the Clerk's call) the following Friends having participated:

Name	Role	Email address
Lisa Motz-Storey	Representatives Committee Clerk	lmotzstorey@msn.com
Valerie Ireland Gale Toko-Ross	Presiding co-Clerks	clerk@imym.org
David Nachman	Arrangements Committee Clerk	arrangements@imym.org
Nancy Rice	Nominating Committee Clerk & Albuquerque Meeting Representative	mnrice@swcp.com
Tom Vosburg	Technical Support Services Contractor	tom.vosburg@ridgesight.com
Sara Keeney	Delegates Committee Clerk	skeeney@swcp.com
Eleanor Dart	Pima Meeting Representative	eleanor.dart@pmm.life
Lisa Lister	Colorado Springs Meeting Representative	lisalister99@gmail.com
Eric Wright	Mountain View Meeting Representative	ericorjudy@yahoo.com
Nan Uhl	Durango Meeting Representative	nan@gemlane.com
Vona Van Cleef	El Paso Meeting Representative	vgvancleef@gmail.com
Tom Vaughan	Gila Meeting (Silver City) Representative	fevafotos@gmail.com
Bob Barnard	Las Cruces Meeting Representative	rlbnmbiz@gmail.com
David Wolf	SYF Friendly Adult Presence	david.wolf@pmm.life
Chris Viavant	Salt Lake City Meeting Representative	cviavant@msn.com
These members of the Representatives Committee sent regrets or could not participate on 10/9/2021		
Ted Bordwell	Ministry and Counsel Committee Clerk	thodore@aol.com
Cynthia Smith	Procedures Committee Clerk	cjs@manzanasprings.com
Katherine Youngmeister	Finance Committee Clerk	katherineyoungmeister@gmail.com

Name	Role	Email address
Jerry Peterson	Treasurer	treasurer@imym.org
David Henkel	Peace and Social Concerns Committee	dshenkel@gmail.com
Carol Clinkenbeard	<i>Faith & Practice</i> Committee	carolclink@gmail.com
Brenda Chung	SYF Friendly Adult Presence	cbrenda62@gmail.com
Unidentified	SYF Representative	syfclerk1@gmail.com
Gillian Thomas	Flagstaff Meeting Representative	gillthomas1212@gmail.com
Vance Marshall	Phoenix Meeting Representative	vmarshall@vjproperties.com
Barbara Stephens Leslie Stephens	Boulder Meeting Representatives	barbandlesliestephens@msn.com
Bob Doak	Fort Collins Meeting Representative	bobdoakers@gmail.com
Geoff Tischbein	Montrose Meeting Representative	geofftischbein@gmail.com
Ann E. Beauchamp	Quaker House Santa Fe Meeting Representative	abeauch111@yahoo.com
Ceryn Schoel	Santa Fe Meeting Representative	ceryn28@gmail.com
Peg Neuber	Logan Meeting Representative	nickieknits@q.com
Janet Mallory	Moab Meeting Representative	janetrpm@gmail.com
Marcia Elliott	Tempe Meeting Representative	marciaelliottquaker@outlook.com

ATTACHMENT A

IMYM Voucher for Expense Reimbursement

Name of person requesting reimbursement	Meeting affiliation (regional, monthly, worship group)
Postal address 1	Email address
Postal address 2	Telephone
City, State Zip code	
Please justify the expense: _____	

Date	Quantity	Description	Price	Subtotal
				\$
				\$
				\$
				\$
TOTAL				\$

IMYM, upon request, reimburses individuals for part of their travel and for certain other types of expense. By custom, local Friends offer hospitality—including transportation, meals, and housing—during in-person meetings. If local Friends don't offer support, the Treasurer may reimburse these expenses *up to the amount budgeted*.

Eligibility: Upon request, IMYM-approved representatives to FGC, FCNL, FPT, FCNL, FWCC, QEW and *Western Friend* may be reimbursed for travel costs and conference registration fees. Representatives to Arrangements and/or Representatives Committee may be reimbursed for cost of travel by personal vehicle or public conveyance.

- 1) Travel fare or driving cost. For personal vehicle driving cost, IMYM will reimburse at the current IRS nonprofit mileage rate of \$0.14 per mile driven in service of charitable organizations.
- 2) Conference fees
- 3) Meals, housing and/or transportation only if not available from local Friends
- 4) Other. (Please email treasurer@imym.org with other requests for advance approval.)

Submit this form with copies of invoices and receipts

By mail to: Intermountain Yearly Meeting
 c/o Jerry Peterson, Treasurer
 2280 S. Columbine St.
 Denver, CO 80210

By email to: treasurer@imym.org
 Attach this form with copies of invoices and receipts. Please include your mailing address.

ATTACHMENT B

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding (MOU) is entered on 10/09//2021 by and between Intermountain Yearly Meeting of the Religious Society of Friends, 2280 South Columbine Street, Denver, CO 80210-4813, treasurer@imym.org, (hereinafter referred to as "IMYM") and Ridgesight LLC, Tom Vosburg, 4409 Picadilly Drive, Fort Collins, CO 80526, tom.vosburg@ridgesight.com, 970-290-7800, (hereinafter referred to as "TOM" and collectively known as the "Parties") for the purpose of establishing and achieving various IMYM goals and objectives.

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

It is the desire of the Parties to this MOU that this document not establish a formal contract, but rather a master agreement between the Parties for collaboration in support of various IMYM projects and ongoing functions, with the primary aims of staging Annual Gathering and providing support for technology systems and services.

The IMYM Arrangements Committee Clerk will oversee the administration of this agreement and serve as TOM's primary point of contact for work associated with this agreement. TOM's specific assignments for distinct projects and functions will be defined in Work Orders established with TOM by an IMYM officer who is empowered to assign work and purchase services related to the purpose of the work defined in the work order.

TOM will also work with the Arrangement Committee Clerk, the Yearly Meeting Co-Clerks, the Representative Committee Clerk and other IMYM Committee Clerks and Members as appropriate to carry out his responsibilities.

The range of professional services TOM may provide to IMYM include, but are not limited to:

1. Systems administration and stewardship of the following technology systems:
 - a. Zoom
 - b. Mailchimp
 - c. The IMYM.org website
 - d. The IMYM.org email system
 - e. The CVENT Event Registration system
 - f. IMYM's various role-based Gmail accounts and associated Google Drive document stores
2. Technical Lead for Annual Gatherings
3. Web Clerk
4. Communications Assistant
5. Recording Clerk (document management functions only)
6. Historian/Archivist
7. General Project Management
8. Other duties as appropriate.

TERM

The Parties intend this agreement to establish a relationship consistent with the 3-year duration of Friends service in customary IMYM-nominated roles. This MOU will expire no later than 10/1/2024.

CANCELLATION OF THIS MOU

This MOU may be cancelled by either party by giving written notice to the other party.

REVISION

This terms of this MOU may be revised at any time prior to the expiration of the agreement with the mutual consent of the Parties.

ASSIGNMENT

Neither party to this MOU may assign or transfer the responsibilities of the agreement made herein without the prior written consent of the non-assigning party.

PAYMENT

IMYM will pay TOM at the hourly rate of \$40.00. TOM will invoice IMYM monthly at treasurer@imym.org. The invoice will include a detailed description of the services provided. Payment will be due 10 days after receipt of the invoice. TOM will provide form IRS W-9 to IMYM and work as an “independent contractor.” The annual payment for all Work Orders issued under this MOU is not expected to exceed \$16,000.

AUTHORIZATION AND EXECUTION

The signing of this MOU signifies that the Parties intend to reach, to the best of their abilities, the goals and objectives stated in this MOU.

For IMYM

Date

Tom Vosburg

Date

ATTACHMENT C

NOMINATING COMMITTEE REPORT TO REPRESENTATIVES COMMITTEE OCTOBER 9, 2021

Your IMYM Nominating Committee meets by Zoom once a month. It has been our practice to begin our work each month with a reading to inspire and direct our work. We have read from the *IMYM Faith and Practice*, 'Spirit Led Eldering' pamphlet, and are now working our way through Freeing the Spirit: Nomination in the Society of Friends in Theory and in Practice. At our July Zoom meeting we focused on the list of positions open and becoming open at rise of meeting in June 2022. We also made a list of involved Friends who might be held in the Light in connection with these positions. We took the August meeting off and met again in September.

At the September meeting it was acknowledged that we did not have enough sense of what direction IMYM will be taking this coming year to be able to properly represent the work required of the Yearly Meeting positions. We decided to ask the Co-Clerks, the clerk of Representatives Committee and the clerk of Arrangements Committee to join us at our October meeting. This meeting, October 5, was a very fruitful conversation about what we all know and what we can only speculate about the future forms of IMYM meetings.

With this in mind, the committee agreed to continue with the tasks we know will be required as we wait to see what other positions will need filling, depending on the form the Gathering will take in 2022.

We have **two nominations** to bring to Representatives Committee. We nominate Leslie Stephens for an additional two years as Clerk of Operations. We nominate Roni Burrows for one additional year as Bookstore Coordinator. Both these positions have been on hold in some ways because of our Gathering having been on Zoom. Both these people have expressed a willingness to extend their terms in hopes that there will be face-to-face Gatherings as soon as possible. Both Friends have put a lot of thinking into how to focus their work when that happens.

The priorities for Nominating Committee in the coming months will be the seeking of people for the jobs of IMYM Presiding Clerk and Recording Clerk, Representatives Committee Clerk and Recording Clerk, and Co-Registrar. These positions will all be needed whether we meet in person, hybrid or on Zoom. **Any suggestions you might have about people we might contact for any of these positions would be greatly appreciated.** When the decision is made about what form the 2022 Gathering will take, we'll begin working on the additional tasks required for the running of IMYM. Nominating Committee has affirmed that our job is not to simply put names beside position slots, but to seek, with the help of Spirit, the persons ready to use their talents for, and their willingness to grow into, the service of our Yearly Meeting.

With gratitude,
Nancy Rice, Albuquerque, Clerk

Pam Garcia, Flagstaff
Becky Schroeder, Tempe
Allen Winchester, Santa Fe

John Huyler, Boulder
Geoff Tischbein, Montrose

Judy Ribble, Quaker House Santa Fe
Paula Van Dusen, Mountain View
Molly Wingate, Colorado Springs

ATTACHMENT D

Mountain Friends Camp Report to IMYM Representatives Committee October 2021

(The Camp Executive Director, Anastacia Ebi, is on family leave, enjoying her new baby Forest Kanghai Winston Ebi, born on 9/20! This report is composed by Eric Wright, MFC Board Member and Treasurer, using some reflections on this year's camp session written by by Anastacia for a meeting of the camp Board of Directors in September, with some additional notes.)

We felt going into planning for this summer, once we decided in the winter to try for in-person camp back at Collins Lake Ranch, that it would most likely be both more challenging and more rewarding than usual. I think both were true, but to me the challenges were over shone by the gratitude campers and staff shared for being together at camp. Creating space for community, play, friendships, and enjoying creativity and outdoor living felt particularly necessary for campers this summer.

Highlights included:

- Camper joy and growth, sense of community. Even (or maybe especially) the campers who struggled the most with behavior and social aspects, all had a positive trajectory and I think benefited from camp.
- Good use of waterfront, adding breakfasts and morning boating, and swimming with weather permitting.
- Camper pods (sleeping units which also ate and did many activities together), were challenging for some camper and staff dynamics, and limited camper free choice. However they also made logistics of meal time and many activities easier, and I think the staff handled well over all.
- Backpacking, after three summers without a real backpacking trip, I was very proud of the group who made it to Serpents Lake! Campers returned bonded and empowered.
- Singing was great this year, lots of participation and energy from counselors and campers.
- No Covid! Campers and staff were (mostly) understanding and cooperative about the precautions we took during camp, families were supportive and managed to get kids tested ahead of time. We were lucky and glad not to have cases during camp!
- New campers, we had a great group of first time campers, ages 9-13, who brought great energy and really bought into camp traditions and culture.
- Single, two-week session. It was so much easier than having two sessions, though I somewhat missed the chance to “reset” for the second, and it was a huge amount of work preparing, setting up, and packing up for only the two weeks. We also missed out on additional campers. Overall, I think two week sessions are a better experience for campers and staff than the one week sessions.

Numbers: We had 22 campers (plus Ana's toddler Desmond) all of whom were full (two week) campers. Three older teen campers-in-training, two former campers and one new. Staff: 7 counselors, three kitchen/support staff, four program/support staff including me, one nurse, so 15 total full season adult staff. We also had two kitchen/support staff for one and two weeks respectively, and Heather as a support staff/CIT equivalent. Six of seven counselors plus our program director this year were former campers, a testament to the continuing strength of our camp community.

Budget: Total expenses were \$64,674.96, quite close to our budget. Our largest expense area continued to be staff costs at \$44,109 (68%), including part-time full year compensation for the director and approximately 3 weeks for most other staff at camp; actual non-staff costs during camp were \$16,476 (26%), including site rental costs, food and supplies, travel costs, and insurance; other planning and admin costs were \$4,090 (6%). Our actual end-of-fiscal-year deficit (income \$56,516.40 minus expenses \$64,674.96) as of September 30 is \$8,158.56. We do expect a few additional contributions (for example, Anastacia's mom Brenda Chung posted a FaceBook/Network for Change challenge that totaled \$915 not yet received), so things may not be quite so bad. As of September 30 our reserves sit at \$11,817.69, less than we'd like to have. One obvious factor for the past year is that we only had two weeks of camp, reducing our fee income (about ¼ of our income) considerably, with smaller savings in overall expenses. Our efforts to replace that with higher donations from individuals and grants were not successful enough to balance the budget.

InterMountain Yearly Meeting, regional and local Meetings, and individual members of the Yearly Meeting community continue to make up most of our donated income, along with the strong spiritual support and encouragement that helps us maintain our identity as a Quaker camp. We see this in many aspects of camp, including a daily Meeting, lots of talk about testimonies, and songs familiar to Quakers, but much more importantly in the tone of our life together in the magical outdoor setting of camp. This includes many affirmations of each other, caring for one another and respecting the worth of each person. Comments from campers and their families reassure our sense of this core value of our camp and its impact on young people.

This past summer one IMYM Friend visiting camp overnight was commenting to me on his impressions and said "It's really beautiful." I responded that we were very pleased to be in our woodsy outdoor setting, and he interrupted me and said, "No, I'm talking about the sense of community at camp."

Thank you for your continuing support.